

**Committee:** Overview and Scrutiny Committee  
**Date:** Tuesday 18 October 2011  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

<b>Councillor Kieron Mallon (Chairman)</b>	<b>Councillor Lynn Pratt (Vice-Chairman)</b>
<b>Councillor Ann Bonner</b>	<b>Councillor Tim Emptage</b>
<b>Councillor Chris Heath</b>	<b>Councillor Alastair Milne Home</b>
<b>Councillor Neil Prestidge</b>	<b>Councillor Leslie F Sibley</b>
<b>Councillor Daniel Sames</b>	<b>Councillor Trevor Stevens</b>
<b>Councillor Lawrie Stratford</b>	<b>Councillor Rose Stratford</b>

### **Substitutes**

<b>Councillor Andrew Beere</b>	<b>Councillor Patrick Cartledge</b>
<b>Councillor Timothy Hallchurch MBE</b>	<b>Councillor Simon Holland</b>
<b>Councillor David Hughes</b>	<b>Councillor George Parish</b>
<b>Councillor Alaric Rose</b>	<b>Councillor Douglas Williamson</b>

## **AGENDA**

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

- 1. Apologies for Absence and Notification of Substitute Members**
- 2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

### 3. **Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

### 4. **Minutes** (Pages 1 - 4)

To confirm as a correct record the minutes of the meeting held on 13 September 2011.

### 5. **Equality Framework for Local Government 'Achieving' Self Assessment - update** (Pages 5 - 20)

Report of Head of Service and Corporate Performance Manager

#### **Summary**

To review progress against areas for improvement identified in the 2010/11 Equalities Self Assessment with respect to the Equality Framework for Local Government.

#### **Recommendations**

The Overview and Scrutiny Committee is recommended to:

- (1) Consider the evidence and information submitted in the Council's Self Assessment against the Achieving Standard under the Equality Framework for Local Government, along with a progress update on identified areas for improvement.
- (2) Refer the Self Assessment and the progress review to the Executive for approval.

### 6. **Overview and Scrutiny Work Programme** (Pages 21 - 28)

Report of Head of Service

#### **Summary**

To update the Committee on the Overview and Scrutiny Work Programme 2011/12.

#### **Recommendations**

The Overview and Scrutiny Committee is recommended to:

- (1) Note any items of interest in the current version of the Forward Plan (October 2011 – January 2012) and consider whether to include them on the work programme for 2011/12.
- (2) Note the current Overview and Scrutiny element of the work programme for 2011/12 as set out at Appendix 1.

- (3) Determine the agenda items for the 15 November 2011 meeting of the Overview and Scrutiny Committee.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or (01295) 221583 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

**Personal Interest:** Members must declare the interest but may stay in the room, debate and vote on the issue.

**Prejudicial Interest:** Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

**Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

**Queries Regarding this Agenda**

Please contact Catherine Phythian, Legal and Democratic Services  
catherine.phythian@cherwell-dc.gov.uk (01295) 221583

**Sue Smith**  
**Chief Executive**

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